

27 October 2004

Dear Councillor

RISK MANAGEMENT STEERING GROUP

A meeting of the Risk Management Steering Group will be held in the Civic Suite Meeting Room at the Council Offices, London Road, Saffron Walden, on Tuesday 2 November 2004 at 2.30 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

A G E N D A

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 5 October 2004.
- 3 Business arising.
- 4 ZMMS presentation.
- 5 Date of next meeting.
- 6 Any other items, which the Chairman considers to be urgent.

To: Councillors A J Ketteridge and S Jones.

Also to: R Chamberlain, S Baker, N Harris, S Mclagan, S Martin, J Mitchell, and M Perry.

Lead Officer: Michael Perry
Committee Officer: Victoria Borges